

## Exhibitor Quick Facts



NRG Center, Exhibit Hall C

### Show Tag Line/Theme:

- *ELEVATE*

### Show Colors:

- Pipe and Drape colors: Blue, Silver, Black

### Move in Hours:

- Wednesday, May 16 - 3:00 pm - 7:00 pm (Large Freight)
- Thursday, May 17 - 8:00 am – 11:00 am (Freight doors will NOT be open. Hand carry only.)

### Show Hours:

- Thursday, May 17, 1:30 – 6:00 pm

### Move Out Hours:

- Thursday, May 17, 6:00 pm – 9:00 pm (***Absolutely no break down before 6 pm***)
- Friday, May 18, 8:00 am - 11:00 am

### Official Decorator:

- Shepard Exposition Services [www.shepardes.com](http://www.shepardes.com)
- Decorator exhibitor kits are e-mailed to exhibitors directly or found at [www.haaexpo.org](http://www.haaexpo.org)

### Exhibitor Badges:

**THERE IS NO NEED TO REGISTER YOUR REPRESENTATIVES.** All exhibitor badges will only be printed on-site at the “Exhibitor Check-In Area” in Hall C

- Wednesday, May 16 - 4:00 pm - 7:00 pm
- Thursday, May 17 - 8:00 am – 6:00 pm

### Booth Renewals:

- To renew your booth for **2019** you must turn in a renewal contract w/deposit before 4:30 pm at the front of Hall C on Thursday, May 17. (**You have first right of acceptance** of your current space.)
- All booths not secured become **OPEN BOOTHS at 4:30 pm on Thursday, May 17.**
- Exhibitor sales order will be selected by lottery.

### HAA Show Management

Questions regarding rules and booth regulations - Amanda Sherbondy at 713-595-0316 or [asherbondy@haaonline.org](mailto:asherbondy@haaonline.org).